

Ref: GIC/Tender/2024/ITT-002

10 June 2024

**RE: INVITATION TO TENDER - PROVISION OF SECURITY GUARD SERVICES @ GHANIM INTERNATIONAL CORPORATION SDN BHD ("GIC")**

1. This abovementioned tender is for the Ghanim International Corporation as per attached Summary Schedule Breakdown. Kindly submit your pricing (with 3-month validity) in accordance to service requirements as follows:
  - a. Monthly charges for the security services (2 Security Guard).
  - b. Ad-hoc services rate or overtime (staff per hour).
  
2. In addition to the above tender, the following are the Terms & Conditions that your company have to comply with;
  - a. Guard should not leave their security post for more than 10 minutes.
  - b. Smoking is strictly prohibited within GIC premises.
  - c. Regular patrolling around the perimeter especially during night time.
  - d. To identify any contractors or suppliers entering or exiting the building/ premises.
  - e. Provide weekly/monthly reports.
  - f. Random patrol visits by Guard.
  - g. Scheduled and random site visits by Duty Officer.
  - h. 24-hours monitoring by Duty Officer.
  - i. Duty Officer is linked to all emergency response services: Police/Ambulance/Fire.
  - j. Security guard must be mature (30 years and above) and with a minimum experience of 3 years and above.
  
3. Please take note there will be additional penalty charges imposed in the contract agreement if there are any breaches in the daily work scope.
  
4. Interested companies are to submit the following documents;
  - Company profile indicating relevant experience in related Projects
  - Project management qualifications
  - Proposed organization chart and CVs of key personnel
  - Local Government registration and Approval Valid License

For further inquiries, please contact YM Siti Noor Afiqah Binti Haji Jamudin (+673 895 0202).

Documents duly completed including appendices to be sealed in an envelope, to be marked “**PRIVATE & CONFIDENTIAL**” and submitted to our **TENDER BOX** as per address below not later than **FRIDAY, 21<sup>st</sup> JUNE 2024 BEFORE 12:00PM**, tenders received after the stipulated date and time will not be considered.

**ATTENTION TO:**  
**TENDER COMMITTEE OF GHANIM INTERNATIONAL CORPORATION SDN BHD**

**ADDRESS:**  
**ROYAL BRUNEI CULINARY BUILDING, LOT 31, 32 & 33,  
LAMBAK KANAN WEST INDUSTRIAL PARK  
JALAN UTAMA BERAKAS, KAMPONG LAMBAK B  
MUKIM BERAKAS ‘A’, BE1714,  
NEGARA BRUNEI DARUSSALAM**

**TENDER TITLE:**  
**PROVISION OF SECURITY GUARD SERVICES @ GHANIM  
INTERNATIONAL CORPORATION SDN BHD (“GIC”)**

**SUMMARY SCHEDULE BREAKDOWN**

NO	OUTLETS (LOCATION)	SHIFT (WORKING HOURS)	NO OF GUARD	UNIT COST IN BND\$	TOTAL PER MONTH IN BND\$	TOTAL PER YEAR IN BND\$
1	GHANIM INTERNATIONAL CORPORATION SDN BHD (GIC) @ FRONT GATE	SHIFT A: 0600 - 1800 <b>(12 HOURS / SHIFT)</b>	1			
		SHIFT B: 1800 - 0600 <b>(12 HOURS / SHIFT)</b>	1			
<b>TOTAL MANPOWER</b>			<b>2</b>			

**Rates for Additional Services**

Details	Per Hour
Additional guard/Overtime rate for per guard	